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ADMINISTRATIVE RECORD

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To: Lee Smathers, Real Estate Department
Port of Seattle

From: Newt Clark, Vice President
Chemical Processors

Subject: Pier 91 Oil Terminal

Date: January 4, 1979

During the past several months we have had several operational problems at Pier 91 such as an oil spill within one of the diked areas, frozen pipes, boiler failure and yesterday the main water supply line burst.

We conducted a special meeting on January 3, 1979 with our management and staff to review the operation at Pier 91 and plan for the repair and clean up.

Our personnel have been instructed to place a high priority on clean up activities. Our general operations director and Ron West, President, are taking an active roll in the repair and clean up activity at the facility.

Due to our recent operational deficiencies and the heavy volume of business at Pier 91 we have decided to expand our staff at the facility. We have started a search for an experienced oil terminal superintendent. We will expect the new superintendent to establish management and clerical team at the facility which will maintain, repair and operate the facility in a manner acceptable to all of us.

I will report to you on our progress.

Thank you.

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